Minutes of Meeting 2015.2 meeting of the Council of the Australian and New Zealand Society of Nephrology held via teleconference on Thursday 4th June 2015 commencing at 2PM.

Council Members Present
Prof Alan Cass -Chair A/Prof Jeffrey Barbara
Professor Paolo Ferrari Dr Katherine Barraclough
Prof Jonathan Craig A/Prof Tim Mathew
A/Prof David Mudge Dr Murray Leikis

ANZSN Secretariat Staff Present
Ms Aviva Rosenfeld, ANZSN Executive Officer Ms Anna Golebiowski, Administrative Officer

1. Welcome & Apologies
The teleconference began at 2.08PM. The agenda and supporting pages are available online in the Council log in section and will be available there for each meeting. Highlighted items from the agenda were to be discussed only during the teleconference, time permitting. Apologies were accepted from Nigel Toussaint. Germaine Wong was not present during the teleconference.

2. Minutes from previous meetings
2.1 Draft minutes of Meeting 2015.1 Sunday 1st March
The minutes of the 2015.1 meeting held on Sunday 1st March were accepted as a true and accurate record, with minor typo’s to be amended.
Moved: Dr Murray Leikis Seconded: Prof Alan Cass

2. Declaration of conflicts of interest related to the current agenda
There were no conflicts of interest to declare

4. Business arising from the minutes
4.1 Action Points
All Action points were actioned and completed as per the action item spreadsheet on page 9 with the exception of Council policies to be drafted- David Mudge, ongoing
Financial advisor to be invited to Council meeting during AGM. Requested.
ANZDATA Deliverables- Ongoing
Clinical policy-

All other Business arising items were being discussed during the Council meeting.

5. Council Matters
5.1 Terms of Reference- On website, no discussion held.
DNT
SPEC
ANZSIN

5.2 Planning Day, 28th February 2015
A lengthy discussion followed. The strategic 2015 ANZSN Planning day was help on Saturday 28th February, prior to the 2015 DNT Workshop. The day was held to preliminary discuss with the new Council members subcommittees, the vision and mission for ANZSN and direction over the next five years. The documents contained a number of recommendations from the day in early pages. Ideally this discussion and recommendations will be presented at the 2015 AGM.

**Action:** Council to review the planning day document and send comments back.

5.4 Awards, Grants and Fellowships: All noted.
   5.4.1 Jacquot Fellowships

5.4.2 ANZSN Enabling Grant

5.4.3 2015 Update and ASM Travel Grants
   Advertised 27th May until 3rd June.

5.4.4 2015 ASN Grants
   To be advertised 24th June, close 31st August
   When reviewing travel grants for the 2015 ASM and Nephrology Update course, SPEC will again suggest those candidates most worthy of the grants in relation to training and grants previously received.

5.4.5 TJ Neale Award
   To be decided by end of May through Wai Lim, SPEC. Ongoing.

5.4.6 ISN Fellowship Program

5.3.8 2015 ANZSN Travelling Fellowship- to be advertised in early July close 18th September, $30K grant.

5.5 ANZSN – APSN, ASN and ISN
   5.5.1 Nephrology Journal
   5.5.2 ISN
   5.5.3 APSN request for ASN sponsorship-
   5.5.4 2019 WCN Host City Bid
   There was a call out to those interested in hosting the 2019 WCN in their city/ country via ISN. Letters of intent were reviewed by ANZSN Council from Adelaide, Sydney and Melbourne. Melbourne was selected by ANZSN Council as the suggested host city. An EOI was sent to ISN via ANZSN.
   **Moving forward:** ISN will contact ANZSN if the bid has been successful to be short listed.

5.6 ANZSN ASM’s
   5.6.1 2014 ANZSN/RSA Renal Week – Melbourne- No discussion held.
      5.6.2 2015 ASM Canberra. Dates 7-9th September
         No update was submitted.
      5.6.3 2016 ASM Perth with APCN - 17th-21st September 2016
      5.6.4 Location of Future ASM’s. No discussion held.

5.7 2016 ISPD - 27th February-1st March 2016
   Update from Fiona Brown. No discussion held.

5.8 Workforce Remuneration Issues- No discussion held.
6. **Treasurer’s Report**

6.1 **Financial Status**

Treasurer’s Report

Annual reporting by the auditor has been started be ready for the 2015 AGM. The previous discussions relating to cash flow forecasts which was requested by Council members in late 2014, to foresee the position of ANZSN financially over the coming years, has been put on hold for now, with the absence of Aviva Rosenfeld and the increased workload in the ANZSN office. The accountant Sonya Farrawell may be able to assist with this at a later date.

**Moving forward: Put cash flow forecasts on hold until October.**

6.1.2 Current Operating Accounts.
The ANZSN main account sits at $159,667.61
The business reserve account sits at $579,826.84

6.1.3 Investments – status, projections & strategy
Record of meeting and advice

6.1.4 ANZSN Funding commitments.

6.1.5 Tax Exempt Status (June/July Council Meeting only)

6.1.6 Delegation of Authority

6.2 **Subs**

6.3 **Sponsorship**
Confirmed sponsors for 2015. No discussion held.

7. **Committees, Other Meetings and Reports**

7.1 **SPEC**

7.1.1 Draft minutes from SPEC meeting 2015.1 27th April. Noted.
7.1.2 Shaun Summers Trainee Award
The request from Angela Webster to have the Shaun Summers Trainee Award to be granted until 2017 instead of 2014 only was reviewed ANZSN Council. Council agreed unanimously the award should continue until 2017.

**ACTION: Alan Cass to advise Angela Webster Shaun Summers Trainee Award will continue to 2017.**

7.1.3 Renal Scientists Seeding Grant
7.1.4 Educational Activities

7.2 **DNT**

7.2.1 DNT Councillor’s Report
7.2.2 Minutes from DNT Meeting 2015.2 were not complete as the meeting was held only three days prior to the Council teleconference. 2015.1 Minutes were noted previously.

7.2.3 **KPI**
Governance

Presently, ANZSN Council feels the organisation arrangements are not streamlined and communication and reporting lines continues to be problematic. The current structure does not reflect reporting lines in terms of governance and accountability. There should be clear and defined reporting. A lengthy discussion followed.

The following discussion is the beginning of a consultative process of ideas. The question remains whether DNT should still remain in its current structure and there is a need to consult KHA. Consideration of affiliated societies need to be given. Eg OTA and RTAC.
There have been several suggestions from disbanding DNT to making it into a subcommittee which focuses on the DNT workshop only, to making it research focused. However a new committee means more work for a number of those who may already be involved with various committees A new table of reporting lines between the committees was circulated. There is a need to keep SPEC involved in the discussions. Anne Wilson and Alan Cass are new members of DNT. Tim Matthew voiced that KHA may be moving in different directions and this is not inconsistent with the new direction and ideas for DNT and reminded it is critical to engage with KHA.

Moving forward: More discussion is needed with Anne Wilson, KHA to depend on action to be taken.


7.3 RTAC
Report John Kanellis

7.4 Home Dialysis Meeting

7.5 NZ Chapter Meeting
Update Murray Leikis

7.6 Rural Initiatives Group

7.7 ANZSN Scientist Activities

7.8 ANZSNIN

7.9 KHA
7.9.1 Report KHA Medical Director
7.9.2 ANZSN and KHA working to improve communication.

World Kidney Day, with much input from Prof Alan Cass, was held on 26th March which included a parliamentary breakfast event held in Canberra. The breakfast event went well however KHA would have liked more political attendance.

7.10 ANZDATA
7.10.1 Councillors Report, Matthew Jose
7.10.2 Deliverables & Letter from Stephen McDonald
7.10.3 Steering Committee minutes 25th May 2015
7.10.4 TOR

7.11 CARI
7.11.2 Discuss findings recent KHA- CARI review

7.12 ASMR
No discussion held

7.13 RACP No discussion held.
Germaine Wong
7.13.1 AMD Speciality Society Strategy Session

7.13.1 SAC

7.14 AKTN
7.14.1 AKTN Councillors Report- Alan Cass
7.15 Pharmaceutical Matters

7.16 Education
7.16.1 Kidney School

8. Operational Matters
8.1 Liabilities and Insurances
No discussion held.

8.2 Communications and notices
8.2.1 Website
Request from ANZPNA, NZ Chapter, DNT
The pages on the ANZSN website has been approved. Ongoing.
8.2.2 Update/Newsletters
8.2.3 Social Media -Twitter and LinkedIn

8.3 Society Office/Staff Matters-
8.3.1 2015 Tenancy agreement 2 year term agreed. Noted.
8.3.2 Update on Aviva Rosenfeld
Prof Alan Cass spoke with David Rosenfeld prior to the Council meeting. Mrs Rosenfeld’s three month leave, which finished on 31st May has been extended until 31st July.
Moving forward: Leading up to 31st July Alan Cass is to contact Aviva and David Rosenfeld.

9. Membership
9.1 596 ANZSN members have paid for 2015. Noted.
9.2 Approve New Members (14)
The following 14 members were approved for ANZSN membership provided their signed proposers are current financial ANZSN members.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amer</td>
<td>Zara</td>
</tr>
<tr>
<td>Chan</td>
<td>Samantha</td>
</tr>
<tr>
<td>Chan</td>
<td>Lai Wan</td>
</tr>
<tr>
<td>Holwell</td>
<td>Anna</td>
</tr>
<tr>
<td>Hussain</td>
<td>Iqbal</td>
</tr>
<tr>
<td>Huynh</td>
<td>Megan</td>
</tr>
<tr>
<td>Khelgi</td>
<td>Vinod</td>
</tr>
<tr>
<td>Lee</td>
<td>Anna</td>
</tr>
<tr>
<td>Manzoor</td>
<td>Momena</td>
</tr>
<tr>
<td>See</td>
<td>Emily</td>
</tr>
<tr>
<td>Singer</td>
<td>Julian</td>
</tr>
<tr>
<td>Tan</td>
<td>Eddie</td>
</tr>
<tr>
<td>Umakanthan</td>
<td>Marille</td>
</tr>
<tr>
<td>Zahorowska</td>
<td>Beata</td>
</tr>
</tbody>
</table>

9.2 Member Resignations
9.3.1 Resignations (5)
9.3.2 Cancelled members due to 2013/14 Arrears (19)
The following members were cancelled (due to 2013 and 2014 arrears) or resigned from ANZSN. Their date of resignation will show as the date of the Council meeting, 4th June 2015.
<table>
<thead>
<tr>
<th>Status</th>
<th>Last Name</th>
<th>First Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resigned</td>
<td>Bannister</td>
<td>Kym</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Black</td>
<td>Mary</td>
</tr>
<tr>
<td>Resigned</td>
<td>Couser</td>
<td>William</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Eberhard</td>
<td>Jeff</td>
</tr>
<tr>
<td>Resigned</td>
<td>Fu</td>
<td>Vivian Wai Yin</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Gunasekara</td>
<td>Dhammika</td>
</tr>
<tr>
<td>Resigned</td>
<td>Hope</td>
<td>Robert</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Iqbal</td>
<td>Mohammad</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Jureidini</td>
<td>Ken</td>
</tr>
<tr>
<td>Resigned</td>
<td>Mahbub</td>
<td>Bilkis</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Nigam</td>
<td>Amit</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Active</th>
<th>Nordin</th>
<th>B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cancelled</td>
<td>O'Neill</td>
<td>Adam Christopher</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Prabhu</td>
<td>Ajay</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Purushottam</td>
<td>Deanne</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Tan</td>
<td>Thian Kui (Alvin)</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Tan</td>
<td>Christina</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Tutone</td>
<td>Viliami</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Wang</td>
<td>Yiping</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Yao</td>
<td>Yimin</td>
</tr>
<tr>
<td>Cancelled</td>
<td>Yu</td>
<td>Richard</td>
</tr>
</tbody>
</table>

10. **General Business**

10.1 OTA Review

ANZSN Council sent a survey out to the membership asking whether there should be a OTA review. The response was noted and a letter was sent to Minister Nash and made available on the ANZSN site. There was a short turn around, it closed on 29th at midnight. To date, there has not been a reply from Minister Nash.

11. **Correspondence**

11.1 Letters sent/ received. Noted.

12. **Next Meeting**

The upcoming Council meetings are:

- There will be a teleconference to be organised before the Council meeting in Canberra.
- Council Face to Face - Canberra 2015, Sunday 6th September
- Teleconference- 2nd November 2PM

The Council meeting ended at 4.05PM