Minutes of Meeting 2014.2 Teleconference of the Council of the Australian and New Zealand Society of Nephrology held Tuesday 27th May commencing at 2PM.

Council Members Present
Prof Rowan Walker
Dr Murray Leikis
A/Prof Jeffery Barbara
Professor Paolo Ferrari
Prof Alan Cass
Dr Richard Phoon
Dr Steven McTaggart

ANZSN Secretariat Staff Present
Ms Anna Golebiowski (Administrative Officer)

1. Welcome and Apologies
The meeting commenced at 2.04pm. Apologies were accepted from Dr Murthy Mantha and Aviva Rosenfeld. Welcome to Murray Leikis to ANZSN Council meeting as an *ex officio* New Zealand representative.

2. Minutes from the previous meeting
The minutes from the previous meeting 2014.1, 11th February 2014 were accepted as a true and accurate record.
Moved: Richard Phoon Seconded: Jeffery Barbara

3. Declaration of conflicts of interest related to the current agenda
There were no conflicts of interest declared relating to the current agenda.

4. Business arising from the minutes
4.1 Combined Action Points from previous meetings.
Circulate minutes from governance review discussion - Ongoing and is to be discussed as agenda item 5.1.

Amgen Grant- Prof Ferrari advised the revised criteria has been submitted, however there has been no reply from Amgen. Dr Cohen has passed on that Amgen are reviewing their finances and implied that the grant may not continue. Amgen will advise by the end of the financial year regarding the continuation of the grant.

Honorary Shaun Summers Session at ASM- SPEC to action.

APCN Sponsorship Guidelines- There is potential of a funding shortfall if the current guidelines regarding sponsored lunches stay in place as currently sponsored lunchtime sessions are not permitted. A review of the sponsorship guidelines is needed for the 2016 meeting, which is currently ongoing.
ACTION: Council to advise SPEC in the future there will be a high likelihood of sponsored lunches in draft letter. Meet with sponsors at ASM and flag this issue with them for 2016.

PCO Tender- The current document is currently being written, it will need to be finalised. Then it will be sent out widely. Ongoing.
ACTION: Council to plan timeline re: PCO.

Nephrology 101 Feedback- there was 41 invited, 39 attended. costing $25,942.12 it was universally positive. Council supported the meeting being held next year. As Annabel Martin ran the event extremely well and it is planned that SPEC will be involved in the meeting next year, Council will suggest that Annabel Martin still be involved in the meeting.
ACTION: Council to write letter to SPEC

TTP Registry- Shlomo Cohney would like to develop guidelines and is requesting ANZSN to be involved. Council did not believe this is something that needed to be endorsed by the Society.
ACTION: Draft letter to Shlomo Cohney to pass issue onto DNT.

Calciphylaxis Registry- Bankrolled by Amgen. Council would like to endorse. Rowan Walker has replied to Nigel Toussaint, however the questions raised regarding the governance were not answered clearly thus council cannot endorse until this is resolved.
ACTION: Rowan Walker to make contact again and reiterate Council needs clarification re: governance.

Bruce Hall suggestions re: ASM- now with SPEC

DNT TOR’s- Jeffery Barbara raised more points with items in the TOR’s which need to be changed, namely how many members are to sit with DNT. Voting rights and how many members represented from other committees on the subcommittee were discussed. The matter is ongoing. Murray Leikis noted it is positive to see New Zealand representation is always included in ANZSN subcommittees.

5. Council Matters
5.1 Governance Review
There was a significant discussion with the members from the various groups at the face to face Council meeting 2014.1 held on 11th February, around what constitutes a reporting line from a governance line. The general sentiments were taken on board that Council were interested in better communication and better hands on involvement. Prof Rowan Walker has had informal discussions with Carmel Hawley and Graeme Russ regarding the formal nomination/appointment of a Council member to the steering committees. This was met with enthusiasm. It was communicated with those who attended the Governance review meeting that they would receive a report from council. This still requires action. The matter is ongoing.
ACTION: Rowan Walker/Richard Phoon to provide the relevant report on governance to the relevant stakeholders.

5.2 Awards, Grants and Fellowships

5.2.1 Jacquot Fellowships/Awards/Collaborative Clinical Research Initiative
Prof Rowan Walker reported the family is presently liaising positively with the RACP lawyers on how the Society can maintain the major say on the use the funds and the ways that funds could be used more flexibly. This matter may well continue into when the next Council sits.

5.2.2 ANZSN Infrastructure / Enabling Grant
Prof Paolo Ferrari and A/Prof Jeff Barbara reported previously there was confusion the way the grant was to be used and how the applications were received and graded. Thus it was necessary for the grant to be reviewed. Prof Paolo Ferrari has sent through an adjusted document for next year and has re-badged it as the ‘Enabling Grant’. The project criteria would require only small change changes. Council was unanimously in favour to the changes that have been put in print and all agreed to endorse. As it stands, grant will go ahead next year.
Dr Richard Phoon commented that the document needs to be amended to reflect the previous decision that applicants cannot be awarded the grant two years in a row.

ACTION: Paolo Ferrari/Jeff Barbara to update the document according to the above.

5.2.3 Amgen Nephrology QA Grants Program 2014
Revision of criteria- discussed in action points from previous meeting.

5.2.4 Ratification of SPEC’s travel grants decisions- 2014 Nephrology Update TG (15x) and ASM TG’s (15x) & value amounts.
All noted and Council carried.

5.2.5 TJ Neale Recommendation- Steve Alexander
Council was in favour of the recommendation. Prof Alan Cass noted he is on the selection committee and may be a conflict of interest.
Proposer: Prof Rowan Walker Seconder: Dr Steve McTaggart

5.2.6 ISN Fellowship Funding
No discussion held

5.2.7 Update regarding of naming of award to honour Shaun Summers
This is now with SPEC to action naming a session in honour at the 2014 ASM.

5.2.8 Elections
NZ Representation on Council.
No discussion held
5.3 Australian and New Zealand ANZSN- ISN, APSN
5.3.1 Nephrology Journal
5.3.2 Indonesian Strategy
5.3.3 South Pacific Strategy
5.3.4 ISN Invitation to become a member of ISN Regional Boards
No discussion held on any 5.3 items

5.4 2014 ANZSN/RSA Renal Week
5.4.1 Update on meeting Progress- Rowan Walker/Matthew Roberts
Organisation of the meeting has not been without controversy. LOC is anticipating that the meeting will be well supported due to 50th Anniversary content, the attractive venue and other special meetings. Matthew Roberts has done a fabulous job as Chair of the LOC. Online registrations are open and abstracts are being ranked. The Victorian Department of Health will give $30K and have requested sponsor acknowledgement. Dr Richard Phoon added sponsorship has been difficult. Fresenius, Novartis and Janssen seem to be out of step with other industry partners. Prof Rowan Walker will be meeting with John Viero from Fresenius regarding sponsorship. Roche has committed to sponsoring, however the level of sponsorship has not been confirmed. The next LOC meeting is on Thurs 29th June.

5.4.2 2015 Meeting Canberra
No discussion held

5.5 2016 APCN- Perth
Prof Paolo Ferrari recently attended his first APCN meeting. Ideally APSN wants to see the APCN meeting aim more internationally with more scientific and educational content. The strategy is to run the program, having four separate themes with further plans to enhance the profile of the program. Prof Paolo Ferrari will liaise with A/Prof Kevan Polkinghorne regarding the next program and will discuss the issue of sponsored lunches and funding. The intention is to have a meeting with those involved at the 2014 ASM to define the structure of the next APCN meeting. APSN has put forward $100K for the invited speakers. Preliminary drafts of program are presently being worked on. David Harris and Prof Rowan Walker will meet to discuss a common plan on how to approach industry. David Harris would like the APCN to become more proactive and raise the profile of the meeting. Council endorses the aspirations and would like to know how ANZSN can assist.

ACTION: Council to invite David Harris to come to the next Council meeting to discuss APCN and its aspirations for the future and ways ANZSN might provide support.

5.6 2016 ISPD- Melbourne
No discussion held

5.7 Workforce Remuneration Issues
No discussion held

6 Treasurer’s Report
6.1 Financial Status
6.1.1 Treasurer’s Report
Main Account- $304,247.04
Encircle Account as of 31/3/14 - $1,460,743.08
Kidney School and ANZSIN bank accounts have been created.

6.1.2 Current operating accounts

6.1.3 Investments- status, projections & strategy.

6.1.4 An ANZSN approach to external funding requests KHA-CARI, AKTN

6.1.5 Tax exempt
The Treasurer Richard Phoon put forward the following motion:

The objects, activities and structure of the Society have not changed and the Society maintains a physical presence in Australia and the Society continues to incur expenditure and pursue its objectives primarily in Australia.

Proposed: Prof Rowan Walker Seconded: A/Prof Jeffery Barbara

6.1.6 ANZSN Auditor
6.1.6.1 Resignation of Dock & Associates as Auditors

The current bookkeeper began accessing ANZSN BAS and ATO accounts and found irregularities. The bookkeeper found Colin Marr, auditor, had not responded to a number of notices, fines and letters from ATO. It is recommended that Colin Marr should formally resign on the basis of illness. The relevant documents have been submitted to ASIC.

The treasurer Richard Phoon put forward the following motion:

Subject to approval from the Australian Securities and Investments Commission (ASIC) the resignation of Dock & Associates as Auditors to the Company is accepted due to ill health effective immediately.

Proposed: Prof Rowan Walker Seconded: A/Prof Jeffery Barbara

6.1.6.2 Appointment of Authority
Motion- Tinworth & Co
The treasurer Richard Phoon put forward the following motion:
Subject to the resignation of Dock & Associates being approved by the Australian Securities and Investments Commission (ASIC) that Tinworth & Co be appointed as the auditors of the Company effective immediately

Proposed: Prof Rowan Walker  Seconded: A/Prof Jeffery Barbara

6.1.7 Delegation of authority-
Dr Richard Phoon commented with the governance review the issue of liability was raised and Dr Phoon proposed that all contracts on behalf of the society should be signed by Council, not sub-committee members. Council were unanimous to support this.

**ACTION:** Dr Richard Phoon to finalise.

6.2 Membership
6.2.1 Members Subscriptions
6.2.2 Other Member Subscriptions (ANZSN/ISN, ANZSIN/ASDIN & ASN)
No discussion held on 6.2 items

6.3 Sponsorships
6.3.1 2014 Sponsorships
Pfizer has exited the nephrology market and Janssen pulled out of Society sponsorship for 2014. Servier and Sanofi are still involved, yet have pulled back. Despite this, in 2014 $430K in sponsorship funds have been committed by industry partners, an amount which is higher than that raised in 2013.

7. Committees, Other Meetings and Reports
7.1 Draft minutes from SPEC TC 15th May 2014- Papers not included

7.1.2 PCO tender for 3 year term ASM
PCO tender is yet to be finalised.

7.1.3 Reply letter to KP from RW
No discussion held

7.1.4 EOI letter
**ACTION:** Draft acceptance of SPEC new members nominations letter

7.2 DNT
7.2.1 Minutes from DNT meeting 3rd February 2014.1- noted
7.2.2 DNT TOR’s
The DNT TOR’s are ongoing. Dr Murray Leikis raised the issues of DNT membership and mentioned Rob Walker and John Irvine have expressed interest in joining the DNT subcommittee. John Irvine has also been recommended for the SPEC subcommittee, therefore Council will wait to be notified as to which committee John Irvine will join and then endorse.
ACTION: Murray Leikis to communicate with John Irvine and report back to council

7.2.3 AKTN Funding- Letter to Carmel Hawley
No discussion held

7.3 NZ Chapter Meeting
7.3.2 Creation of NZ Chapter Account
No discussion held

7.4 Home Dialysis Meeting
Post Conference Report noted

7.5 Rural Initiatives Group
No discussion held

7.6 ANZSN Scientist Activities
No discussion held

7.7 ANZSIN
7.7.1 Certification
No discussion held

7.8 KHA
No discussion held

7.9 ANZDATA
Letter from Matthew Jose, RW reply
The issue of ANZDATA funding was discussed. Prof Rowan Walker believes Society members are key contributors to ANZDATA but do not have any real input into the workings of the registry. ANZSN is not trying to usurp the role of the steering committee, however Council agrees that having a voice in the registry and making sure that the interests of ANZSN is being met would be advantageous. Council supported committing funding to ANZDATA for the amount of $50k per year for two years, then review. Investing in ANZDATA would be value for money and would show commitment to the registry, and ideally imbed a Council member in the steering group.

ACTION: Draft ANZDATA commitment to funding letter

7.10 CARI
Letter to Anne Wilson
Dr Richard Phoon raised the recent email from A/Prof Tim Mathew regarding CARI funding. The Council recommendation is to fund through the society, directly to CARI and ideally be recognised for the contribution.

ACTION: AG draft letter to Tim Mathew re CARI funding.
7.11 ASMR
No discussion held

7.12 RACP
7.12.1 Adult Medicine Division Council (AMDC)
RACP Congress 2014 Future Direction in Health

7.9.2 SAC
Mandating of training of requirement for acute transplantation
Dr Richard Phoon will issue a survey to membership as to what people think about mandated
requirements regarding acute transplantation. It is becoming an increasing problem for
trainees to be exposed to acute transplantation and gain experience. Council was in favour
of the survey. The draft survey will be sent to council for comments.

7.12 AKTN
7.13.1 WCN 2015
Invitation to participate
No discussion held. The matter will be considered at the full face-to-face Council Meeting in
August.

7.13 Medicines Australia Stakeholder Forum- Report HG
No discussion held

7.15 Pharmaceutical Matters
No discussion held

7.16 Education
7.16.1 Nephrology 101- Discussed in action points
7.16.2 Online education proposal and blog. Cutting Edge Services are currently in the process
of revamping the Kidney school website. All educational downloads, ANZSN meetings, DNT
presentations and the like will be on the Kidney School website. There would be a need to set
up a separate server to hold large files. The site will be rebadged as ANZSN Kidney School.
Social media/Linked In would cost approximately $1K to set up. ANZSN administration staff
will be responsible for the maintenance of the social media site. A young nephrologist social
media group will also be set up via Linked in. There was some discussion regarding a
moderator over the topics and comments that will potentially be in the discussion group. There
will need to be a proviso stated on the site to maintain confidentiality and not use patient
names etc.
ACTION: Dr Richard Phoon will move forward with development of the Kidney School
website and social media for the ANZSN.

7.16.3 Kidney School
No discussion held.
8. Operational Matters
8.1 Liabilities and Insurances
No discussion held

8.2.1 Communications and notices
8.2.1 Website
8.2.2 Update/Newsletter/Annual report
No discussion held on 8.2 items

8.2.1 Website
8.2.2 Update/Newsletter/Annual Report

8.3. Society Office
No discussion held

8.4 Staff Matters
No discussion held

9. Membership
9.1 Approve new members
Forty six members were approved on the proviso that all proposers are current financial members.
The trend is that membership is slightly changing, with more affiliate members now on the Society data base as new members like nurses are applying for membership.

9.2 Member Resignations/Death Notices
9.2.1 Note resignations
Five resignations were noted

9.2.2 Death notices
One death was noted

9.3 Honorary Members
Dr Mark Marshall to speak re: Kelvin Lynn at ASM
Action: Dr Murray Leikis to contact Dr Mark Marshall re: ‘life membership’ Prof Kelvin Lynn

9.4 Life Members
No discussion held

10. General Business
10.1 Calciphylaxis Registry- discussed in action points
10.2 Potential Euro guideline collaboration- No discussion held
11. Correspondence

11.1 Letters sent/ received
No discussion held

12. Meeting Dates for 2014

**ACTION: Fix meeting with Pharma at ASM on Tuesday afternoon**

The next Council meeting will be at the ASM on Sunday 24th August in Melbourne including newly elected council members.

Then Tuesday 26th August a lunchtime meeting to elect office bearers.

Further Council meeting dates to be decided by new council.

Meeting closed at 3.34PM

__________________________________________  ____________________________________
Professor Rowan Walker                   Richard Phoon
President                                Honorary Treasurer
**ACTION LIST: 2014.2 Council Meeting 27th May 2014**

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<th>Item</th>
<th>Who</th>
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<td>4</td>
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<td>4 Neph 101</td>
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<td>Council to write to SPEC re future of Neph 101</td>
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<td>6.1.7</td>
<td>RP</td>
<td>Delegation of authority, RP to finalise</td>
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**Action Points from Previous meetings**

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<td>5.5 APCN</td>
<td>RW/ RP</td>
<td>Sponsorship guidelines re: sponsored lunch will need revision after meeting. Advise SPEC. set up sponsor meetings at ASM</td>
<td>ongoing</td>
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